

POLICY

2011

6111

Personnel

SUBJECT: TUTORING FOR PAY

Tutoring of students enrolled within the School System by school employees for extra remuneration is generally not considered a desirable practice. There are, however, cases where extenuating circumstances indicate outside tutoring to be needed. In such cases, if a member of the staff is considered the best person available for doing this job, the following conditions should be met:

- a) Recommendation by the classroom teacher as to the need for such services.
- b) Approval of this need by the counseling or psychological services and the Building Principals.
- c) Filing with the Superintendent of Schools a statement by the Building Principal of the conditions thereto and the procedures to be followed.

Under no circumstances should an employee tutor his/her own students for pay or receive pay for tutoring which is done on the premises of the School District.

Adopted: 10/18/11