



## CATTARAUGUS COUNTY YOUTH BUREAU

**ANTHONY L. EVANS**

***Executive Director***

200 Erie Street  
Little Valley, NY 14755  
(716) 938-9111

Dear Parent/Guardian,

My name is Mindy McCarthy and I work for the Southern Tier AmeriCorps Resource Team (START) at Allegany-Limestone Central School. A little bit about myself... I graduated from St. Bonaventure University December 2012 with a BA in Sociology with a concentration in Social Work. I serve as a mentor to youth within the district, focus on community service, teach disaster preparedness education, and I am trained for emergency response. There will be at least one community service project planned for each month; we encourage students, staff, families, and friends to participate. Juniors and seniors are required to fulfill certain amounts of community service hours, so this is a great opportunity for them to reach their goals.

AmeriCorps is a federal program that focuses on meeting the needs of local communities and strengthening the community's core through civic engagement. START is a youth mentoring program that places mentors in schools and agencies throughout Cattaraugus and Allegany counties and is overseen by the Cattaraugus County Youth Bureau.

My role as mentor will be to provide individual and group mentoring, discussions, homework assistance, guest speakers, field trips, and involvement in service learning opportunities. Students will be given the tools necessary to help them become positive and effective members of their school and community.

I have received full clearance from the State Education Department (SED) to mentor youth at ALHS after being fingerprinted for the purpose of a criminal history record check by the Division of Criminal Justice Services (DCJS) and the Federal Bureau of Investigation (FBI.) I also have received full clearance from AmeriCorps to mentor youth after successfully meeting background check requirements from the National Sex Offender Register, NYS Unified Court System, and FBI.

If you feel your child would benefit from any of the services I provide, please encourage your child to discuss with you how they could best take advantage of this opportunity in my program. The following slip is to request your permission to work with him/her and to allow me to gather data on your child from the school, which is necessary for me to complete certain documents. The information I collect will be kept strictly confidential; each student whom I work with will be assigned a code, which no one will be familiar with except for me. I would be more than happy to meet with you to discuss ways in which this program can help best serve your child's needs or if you have any questions at any time, please feel free to contact me.

Sincerely,

Mindy McCarthy  
AmeriCorps Member  
Phone: (716) 375-6600 Ext. 2230  
Email: mmccarthy@alcsny.org



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I give my child \_\_\_\_\_ permission to participate in the START program and permission for the school to release confidential information directly to the AmeriCorps Member, Mindy McCarthy, who works in conjunction with Allegany-Limestone Central School.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please cut on the dotted line and retain the top portion for your records.  
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Please return this permission slip as soon as possible, thank you!

I give my child \_\_\_\_\_ permission to participate in the START program and permission for the school to release confidential information directly to the AmeriCorps Member, Mindy McCarthy, who works in conjunction with Allegany-Limestone Central School.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please include your phone numbers and email address below if you would like to be notified about the upcoming community service projects.

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Would you be interested in donating supplies for upcoming community service projects? AmeriCorps operates without a budget, so everything we need for successful projects is collected through donations from the community. We always appreciate support! \_\_\_\_\_ Yes \_\_\_\_\_ No